



**GREAT ZIMBABWE UNIVERSITY  
REGISTERED STUDENT DATA  
AMENDMENT FORM**



**FORM:** (To be completed by the student and submitted, after endorsement where required, to the Student Records/Registration Office).

**SURNAME AND INITIALS:**.....

**STUDENT REGISTRATION NUMBER:**.....

**PROGRAMME:**.....

**YEAR OF STUDY:**.....

I hereby request that the following data on my official Student Records be amended as indicated:

**SIGNED:**.....

**DATE:**.....

CHANGE TO:- ADDRESS, NAME, TITLE			COURSE CHANGE		FOR OFFICIAL USE	
TYPE	FROM	TO	FROM	TO	*REC	DATE
P					Dept (s)	.....
V					.....	.....
T					Dean(s)	.....
					.....	.....

**NOTES:** \*REC means recommended

1. Recommendation by the Chairman of Dept (s) and Dean (s) and approval by the Deputy Registrar (Academic) is essential for the change to items of academic data i.e. (Programme, Year of study, subject; course unit(s)).
2. For other changes (e.g. address, telephone number, next of kin:- The student need only indicated the change above and submit this form to the records/registration office.
3. For change of name, Marital Status, title:- Documentary proof of change is required.
4. Changes will NOT be recognised by the University unless authorised through proper completion and submission of this form.

**KEY:** P – Permanent  
V – Vacation  
T - Term

APPROVED	DATE
.....	.....
Acad. Reg	
CHANGE REC	DATE
.....	.....
.....	.....
Signed	
A/R RECS.	
.....	