



## GREAT ZIMBABWE UNIVERSITY



Great Zimbabwe University, an equal opportunity employer, invites suitably qualified and experienced persons to fill the following posts that have risen within the institution:

### **1.0 TEACHING POSTS**

#### **FULL TIME LECTURESHIP / SENIOR LECTURESHIP / ASSOCIATE PROFESSORSHIP / PROFESSORSHIP**

### **1.1 SCHOOL OF NATURAL SCIENCES**

#### **1.1.1 RENEWABLE ENERGY (1 POST)**

Applicants must hold a doctoral degree in Renewable Energy, a Masters degree in Renewable Energy and a relevant first degree with at least a 2.1-degree classification. Candidates who can show evidence of progress towards acquiring a relevant doctoral degree will be considered. Successful applicants must have professional experience in industry and teaching experience at tertiary or university level. Holders of the Postgraduate Diploma in Higher and Tertiary Education are preferred. Applicants must indicate at least four (4) modules that they are able to teach using online and/or face-to-face methods from the following list of modules: Photovoltaic System Design and Installation; Biogas Technology; Wind Power for Electricity generation; Renewable and Sustainable Energy Systems; Introduction to Wind and Marine Energy; Energy storage systems; Applied Bio-fuels; Geothermal Energy and Hydro-electricity; Introduction to Bio-energy Systems; Introduction to Solar Energy; Sustainable Energy and Climate Policy; Modelling and Simulation of Energy Systems; Thermal Energy and Applications in buildings; Energy Efficiency and Management; Entrepreneurship in Renewable Energy; Wind Pumping Technologies and Design; Photovoltaic Technology and Manufacturing; Concentrated Solar Power Technologies; Sustainable Energy for Developing Countries; Hybrid Power Systems.

#### **1.1.2 ECOLOGY AND CONSERVATION BIOLOGY (1 POST)**

Applicants must hold a doctoral degree in Ecology/Conservation biology/Life Sciences, a Masters degree in Ecology/Conservation biology/Life Sciences and a relevant first degree with at least a 2.1-degree classification. Candidates who can show evidence of progress towards acquiring a relevant doctoral degree will be considered. Successful applicants must have professional experience in industry and teaching experience at tertiary or university level. Holders of the Postgraduate Diploma in Higher and Tertiary Education are preferred. Applicants must be able to teach the following courses using online and/or

face-to-face methods: Ecology and biodiversity conservation, Climate change and the environment, Population and community ecology, and Principles of ecology; Contribute to the achievement of the University mandate through University teaching, research, community engagement, innovation and industrialization; Supervise projects and dissertations at all levels; Assess and supervise students on industrial attachment.

### **1.1.3 APPLIED BIOSCIENCES AND BIOTECHNOLOGY (2 POSTS)**

Applicants must hold a doctoral degree in Applied Biosciences/ Biotechnology, a Masters degree in Applied Biosciences/ Biotechnology and a relevant first degree with at least a 2.1-degree classification. Candidates who can show evidence of progress towards acquiring a relevant doctoral degree will be considered. Successful applicants shall be expected to teach the following modules, among others: Industrial Biotechnology, Environmental Biotechnology, Plant Biotechnology, and Molecular Systematics. Ability to teach online will be a distinct advantage. Applicants with a relevant Doctoral Degree or who can show some progress towards acquiring a relevant Doctoral Degree will have an added advantage. Teaching experience at tertiary or University is mandatory. Possession of a Postgraduate Diploma in Higher and Tertiary Education will be an added advantage. Successful applicants without a Postgraduate Diploma in Higher and Tertiary Education will be required to obtain the same within the first three (3) years of appointment. Female candidates are encouraged to apply.

## **1.2 SIMON MAZORODZE SCHOOL OF MEDICINE AND HEALTH SCIENCES**

### **1.2.1 CLINICAL PHARMACOLOGY (1 POST)**

Applicants must possess at least a Masters degree in Clinical Pharmacology or equivalent. Candidates who can show evidence of progress towards acquiring a relevant doctoral degree will be considered. Candidates who possess a doctoral degree in the area or evidence of progress towards acquiring a relevant doctoral degree will be given first preference. The suitable candidate will be responsible for teaching Clinical Pharmacology and Clinical Pharmacokinetics to Biomedical and Medical students at the Simon Mazorodze School of Medicine and Health Sciences.

### **1.2.2 IMMUNOLOGIST (2 POSTS)**

Applicants must possess at least a Masters degree or related qualification in the related field and be registered/register able in the related area. Candidates who possess a doctoral degree in the area or evidence of progress towards acquiring a relevant doctoral degree will be given first preference. The candidate must be able to teach undergraduates and postgraduates students in the related field and do project supervision. The candidate must be able to conduct research in their field of expertise and produce goods and services in line with Education 5.0. Nurturing innovation among students and actively participating in the implementation of the University's Innovation and Industrialisation drive.

### **1.2.3 BIOCHEMISTRY (1 POST)**

As a minimum, applicants must hold a Masters or MPhil degree in Biochemistry, and Molecular Biology or an acceptable Biological Sciences program. Preference will be given to applicants with appropriate Doctoral degrees. Applicants who are close to completing their Doctoral studies will be considered. A good publication record in refereed journals will be an advantage. Experience in teaching Biochemistry to Undergraduate science or medical studies and the ability to attract external research funding would be desirable. The successful applicant will be expected to take an active role in the training of Undergraduate students in the Biomedical Sciences Department, participate in quality research and mentor postgraduate students. In addition, the successful applicant will be expected to share departmental, school and University administrative responsibilities. The successful applicant will join a team of three recently recruited Biochemistry lecturers who are part of the Biomedical Sciences Department the School of Medical and Health Sciences. At present the number of undergraduate students is small, about twenty, but is expected to increase steadily over the next few years.

### **1.2.4 BIOMEDICAL ANALYTICS AND INFORMATICS (1 POST)**

Applicants must possess at least a Masters degree or related qualification in the related field and a relevant first degree with at least a 2.1-degree classification. They should be registered/registerable in the related area. Candidates who possess a doctoral degree in the area or evidence of progress towards acquiring a relevant doctoral degree will be given first preference. The candidate must be able to teach, conduct research in their field of expertise and produce goods and services in line with Education 5.0. nurturing innovation among students and actively participating in the implementation of the University's Innovation and Industrialisation drive.

### **1.2.5 CHEMICAL PATHOLOGY (2 POSTS)**

Applicants must possess at least a Masters degree in Clinical Biochemistry or Human Genetics or an approved equivalent and an Undergraduate degree in Medical Laboratory Sciences/Biochemistry/ Physiology/MBChB. Candidates who possess a doctoral degree in the area or evidence of progress towards acquiring a relevant doctoral degree will be given first preference. Applicants must be able to teach undergraduate and postgraduate programmes and supervise students' research, perform general departmental and University service, carry out own research and provide a consultancy service to the teaching hospitals' clinical laboratories.

### **1.2.6 HERBAL MEDICINE (1 POST)**

The applicant should possess at least a Master's degree in Herbal Medicine (Natural Medicine), Pharmacognosy, Pharmacy, Biotechnology, Biochemistry, Applied Chemistry, Ethnobotany or equivalent. Candidates who can show evidence of progress towards

acquiring a relevant doctoral degree will be considered. He or she will be responsible for teaching herbal medicine to students at the Simon Mazorodze School of Medicine and Health Sciences.

#### **1.2.7 CHEMICAL PATHOLOGY (2 POSTS)**

Applicants must possess a Master of Science in Clinical Biochemistry or Human Genetics or an approved equivalent, an Undergraduate degree in Medical Laboratory Sciences/Biochemistry/ Physiology/MBChB. Possession of PhD or equivalent in a Clinical Biochemistry or related field of study will be an added advantage. Candidates who can show evidence of progress towards acquiring a relevant doctoral degree will be considered. Applicants must be able to teach Undergraduate and Postgraduate programmes and supervise students' research, perform general departmental and University service, carry out own research and provide a consultancy service to the teaching hospitals' clinical laboratories.

#### **1.2.8 BIOPHYSICS AND BIOMEDICAL ENGINEERING (1 POST)**

Applicants must possess a Master's degree or related qualification in the related field. Possession of a PhD in the relevant field or related postgraduate qualification will be an added advantage. Be registered/registerable in the related area. Candidates who can show evidence of progress towards acquiring a relevant doctoral degree will be considered. The candidate must be able to teach undergraduates and postgraduates students in the related field and do project supervision. The candidate must be able to conduct research in their field of expertise and produce goods and services in line with Education 5.0. nurturing innovation among students and actively participating in the implementation of the University's Innovation and Industrialisation drive.

#### **1.2.9 ANATOMY (1 POST)**

Applicants should have a relevant Master degree in Health Sciences, a first degree in Medicine or Health related Sciences such as Nursing, Physiotherapy or Pharmacy. Candidates who possess a doctoral degree in the area or evidence of progress towards acquiring a relevant doctoral degree will be given first preference. Applicants with a BSc Intercalated degree in Anatomy have an advantage. Candidates who are already enrolled in the Master's degree in Medical Sciences Anatomy or equivalent are preferred.

#### **1.2.10 PHYSIOLOGY (1 POST)**

Applicants must hold a Master's degree in Human Physiology/Physiology, a PhD in Physiology will be an added advantage. Candidates who can show evidence of progress towards acquiring a relevant doctoral degree will be considered. Candidates with relevant teaching experience in Human Physiology/Physiology or its related subfields in the Higher education sector. Continued sustained record of research activities, including papers presented at national and international conferences, reviewing of journal articles

and peer-reviewed creative outputs generated through research in the field of Human Physiology or its related subfields; and Supervision and examination of master's and doctoral candidates will be an added advantage.

#### **1.2.11 MEDICAL LABORATORY TECHNOLOGIST (3 POSTS)**

Applicants must be in possession of a Diploma in Medical Laboratory Technology with specialization in Microbiology, Immunology, clinical biochemistry or Bachelor of Medical Laboratory Sciences (HBMLS) Degree, Bachelor of Science in Biotechnology, Bachelor of Science in Biological Sciences or equivalent from a reputable institution recognized by the University of Zimbabwe. Five (5) Ordinary Level passes including Mathematics and English Language. A minimum of one (1) year working experience in a medical/veterinary diagnostic or research laboratory environment is essential. Relevant experience in the field of Veterinary Science would be a distinct advantage. A background of laboratory Quality Management System implementation would also be an added advantage.

### **1.3 ROBERT MUGABE SCHOOL OF HERITAGE**

#### **1.3.1 FOOD PROCESSING AND BIOTECHNOLOGY LECTURER (1 POST)**

Applicants must hold a doctoral degree in Food Technology or Biotechnology, a Masters degree in Food Technology and a relevant first degree with at least a 2.1-degree classification. Candidates who can show evidence of progress towards acquiring a relevant doctoral degree will be considered. Successful candidates must be able to teach at least three of the following modules at undergraduate level using online and/or face-to-face methods: Food Processing, Biotechnology and Molecular Biology. Teaching experience at Tertiary or University level is mandatory. Possession of a Postgraduate Diploma in Higher and Tertiary Education will be an added advantage. Successful applicants without a Postgraduate Diploma in Higher and Tertiary Education will be required to obtain the same within the first three (3) years of appointment.

### **1.4 MUNHUMUTAPA SCHOOL OF COMMERCE AND BUSINESS SCIENCES**

#### **1.4.1 ACCOUNTING (1 POST)**

Applicants must hold a Doctoral degree in Accounting, a Master's degree in Accounting and a relevant degree with at least 2.1 degree classification. Candidates who can show evidence of progress towards acquiring a relevant doctoral degree will be considered. Membership of a professional body in Accountancy will be an added advantage. Experience: A minimum of two (2) years teaching and research experience in a University; evidence of active participation in professional, industry and or community activities. Evidence of competence in administering a course/module at a departmental level. Key

performance areas will be the ability to teach Financial Management, Applied Corporate Financial Management, Prepare and deliver lectures and assess, both undergraduate and post-graduate students; Contribution to teaching and learning, research, as well as community engagement strategy.

#### **1.4.2 BUSINESS MANAGEMENT/MARKETING/STRATEGIC MANAGEMENT (1 POST)**

The Applicant must be holder of a Doctoral degree in Business Management, Marketing Management, or Entrepreneurship, a Master's degree in Business Management, Marketing Management, Entrepreneurship or equivalent, and a relevant first degree with at least 2.1-degree classification. Applicants who can show some progress towards acquiring a relevant Doctoral degree may be considered. Teaching experience at Tertiary or University level will be considered. Possession of a Postgraduate Diploma in Higher and Tertiary Education will be an added advantage. Successful applicants must be able to teach the following modules: Fundamentals of Entrepreneurship, Family and Small Business Management, Strategic Management, Organizational Behaviour, Strategic Business Leadership, Marketing Communications, Entrepreneurship and Innovation Management, Advertising Management, Principles of Management, or Digital Marketing among others.

### **1.5 JULIUS NYERERE SCHOOL OF SOCIAL SCIENCES**

#### **1.5.1 GENDER STUDIES (1 POST)**

Applicants must hold a doctoral degree in Gender Studies or equivalent, a masters degree in Gender studies or equivalent and a relevant first degree with at least a 2.1 degree classification and must be able to teach at least four of the following modules at masters level using online and/or face-to-face methods: Epistemological Issues in Gender, Qualitative Research Methods and Statistics, Gender and Environmental Policy, Sexuality, Culture and Society, Gender and Migration, Gender, Politics and Governance, Gender and Community Development, Gender, Policy and Planning in Africa, Gender and Development, Gender and Conflict in Africa, Gender and Disaster Management and Power and Gender in Organizations. Applicants who can show some progress towards acquiring a relevant Doctoral Degree may be considered. Teaching experience at tertiary or University level is mandatory. Possession of a Postgraduate Diploma in Higher and Tertiary Education will be an added advantage

## **2.0 NON-TEACHING POSTS**

### **2.1 SCHOOL OF NATURAL SCIENCES**

#### **2.1.1 BIOLOGY LABORATORY TECHNICIAN (1 POST)**

Applicants must hold a Bachelor of Science degree in Biology, Biochemistry or any related field with at least two (2) years of experience in a laboratory setting. Candidates with a relevant Higher National Diploma and a minimum of five (5) years' experience may be considered. An understanding of basic laboratory techniques, interest in learning new skills, and a desire to participate in research is expected. Experience working in a biology laboratory setting is a must.

##### **Duties and Responsibilities:**

- Setting-up experiments and practical demonstration;
- Performing routine laboratory activities, including ordering supplies and maintaining inventories;
- Preparing reagents, managing instruments, compliance with health, safety and security regulations and general organization;
- Participate in research project;
- Perform any other assignments deemed necessary.

### **2.2 SIMON MAZORODZE SCHOOL OF MEDICINE AND HEALTH SCIENCES**

#### **2.2.1 LABORATORY TECHNICIAN BIOCHEMISTRY (1 POST)**

Applicants must hold a Bachelor of Science degree in Biology, Biochemistry or any related field with at least two (2) years of experience in a laboratory setting. Candidates with a relevant Higher National Diploma and a minimum of five (5) years' experience may be considered. An understanding of basic laboratory techniques, interest in learning new skills, and a desire to participate in research is expected. Experience working in a biology laboratory setting is a must.

##### **Duties and Responsibilities**

- Conducting and supervising biochemistry practicals to undergraduate students;
- Planning, setting up and undertaking controlled experiments and trials;
- Maintaining, calibrating, cleaning and testing of the laboratory equipment;
- Ordering and maintaining laboratory stock and resources;
- Providing technical support;
- Presenting results to senior staff;
- Writing laboratory reports, recording and analyzing data;
- Carrying out risk assessments;
- Any other job-related duties may be assigned.

### **2.2.3 LABORATORY TECHNICIAN ANATOMY (1 POST)**

Applicants must have a first degree in Anatomy, Biology, Biomedical Sciences, Medical Laboratory Sciences or a Health-Related degree in Sciences. Applicants must have at least one-year experience working in an Anatomy Laboratory. Candidates with a relevant Higher National Diploma or a Mortician Certificate plus a minimum of 2 years' experience in an Anatomy Laboratory may be considered.

#### **Duties and Responsibilities**

- Prepare laboratory teaching materials, mount and conduct practical demonstrations for students.
- Running the Departmental Laboratory Overseeing the technical and practical aspects.
- Preparing the Budgets for the Department.
- Ensuring safe storage of all equipment in the department.
- Performing any other duties as assigned by the Chairperson.

## **2.3 ROBERT MUGABE SCHOOL OF HERITAGE AND EDUCATION**

### **2.3.1 PRODUCER/PRESENTER CAMPUS RADIO STATION (1 POST)**

Applicants must have at least a Bachelor of Arts Honours degree in Media Studies or Journalism and at least two years' experience working for a radio station. A Master's degree in Communication/Journalism/Media Studies will be an added advantage. At least one-year working experience in a broadcasting set-up.

#### **PERSONAL ATTRIBUTES**

The successful candidate must be versatile, hardworking, reliable, accurate and prepared to work over and above the call of duty. In addition, applicants must possess excellent interpersonal and communication skills.

#### **Duties and Responsibilities**

- Producing radio programmes for various segments of the target audiences;
- Continuity announcing (manning the transmission studio);
- Training students and interns in the craft of broadcasting;
- Conducting interviews for various programmes;
- Managing Campus Radio social media platforms; and
- Any other duty as assigned by the Vice Chancellor through the head of department.

## **2.4 REGISTRY DEPARTMENT**

### **2.4.1 ASSISTANT REGISTRAR, HUMAN RESOURCES (1 POST)**



Applicants must have at least a Masters degree in Human Resource Management, Industrial Relations or equivalent plus two (2) years relevant post qualification working experience or a relevant first degree plus four (4) years relevant post qualification working experience. An IPMZ Diploma/ qualification in Labour Law or equivalent will be an added advantage. In addition, applicants must have five (5) Ordinary level passes including English Language.

**Duties and Responsibilities:**

- Ensuring timely processing of advertisements for vacant posts;
- Preparing offers of appointment on behalf of the Deputy Registrar, Human Resources;
- Processing leave forms and records for members of staff;
- Coordinating and servicing University committee meetings;
- Processing resignations, retirements, promotion/upgrading and extension/termination of contracts for staff members on fixed term contracts;
- Facilitating the confirmation of tenure and performance appraisal for staff;
- Handling employee grievances;
- Facilitating training and development of staff;
- Handling staff welfare issues;
- Supervision of junior staff in the department;
- Servicing staff disciplinary hearing meetings.

**2.4.2 SECRETARY (5 POSTS)**

Applicants must have a National Diploma in Secretarial Studies or equivalent and five (5) 'O' levels including English Language. At least two (2) years working experience in a similar position. Computer Literate in MS Word, MS Excel, Power Point.

**PERSONAL ATTRIBUTES**

Applicants should be mature, hardworking, reliable, honest and possess superior interpersonal and communication skills.

**DUTIES AND RESPONSIBILITIES**

- Receiving, screening and assisting visitors as necessary;
- Responding to enquiries by letter, telephone and email, directing them as appropriate;
- Maintaining diaries and arranging appointments;
- Receiving incoming and outgoing mails and directing them to their relevant departments Receiving papers for meetings and preparing files;
- Preparing correspondences and reports using various software applications such as word, spreadsheets, databases, and graphics packages;
- Maintaining records through retrieving, retaining, storing, compiling, coding and updating files as appropriate;
- Photocopying and printing documents for the office; and

- Any other duties as assigned from time to time.

## **2.5 VICE CHANCELLOR'S DEPARTMENT**

### **2.5.1 ASSISTANT INTERNAL AUDITOR (1 POST)**

Applicants must have at least a degree in Accounting or Auditing plus one (1) year relevant working experience. At least one-year experience in the related fields.

#### **Duties and Responsibilities:**

- Assisting with carrying out of audits and systems reviews of university operations ensuring compliance with relevant policies and procedures;
- Assisting with carrying out of special audits as requested by management;
- Assisting with preparation of audit reports in line with auditing standards; and
- Carrying out other duties relating to auditing as assigned.

## **2.6 INFORMATION AND COMMUNICATION TECHNOLOGY**

### **2.6.1 SYSTEMS MANAGER (1 POST)**

Applicants must have at least a Bachelor's degree in Computer Science or equivalent (Master's an added advantage), plus five (5) years' experience in Systems/Software Development, of which at least two (2) years should be at Software Development Manager level, managing teams of at least five (5-10) engineers. Proven experience with enterprise systems (ERP, Student Information Systems, HR, Finance). Strong knowledge of programming, databases, and systems integration. Familiarity with project management, and cybersecurity best practices.

#### **Duties and Responsibilities;**

- Leading and supervising the systems development team;
- Overseeing design, development, deployment, and support of enterprise applications;
- Driving automation and integration of university processes and systems;
- Ensuring compliance with ICT governance, security, and data protection requirements;
- Collaborating with departments to translate business needs into ICT solutions;
- Managing systems upgrades, enhancements, and lifecycle maintenance.

## **2.7 WORKS AND ESTATES**

### **2.7.1 BUS DRIVER (5 POSTS)**

Applicants should have a clean Class One (1) driver's license, a valid Defensive Driving certificate issued by the Traffic Safety Council of Zimbabwe, a medical certificate and five (5) years continuous driving experience. In addition, applicants must have five (5)

Ordinary level passes including English Language and would have undergone a driving retest. Must be able to cope well under pressure and communicate effectively, manage time well and follow instructions.

### **Duties and Responsibilities**

- Driving the bus with due care and attention;
- Ferrying university orders across campuses when assigned;
- Transporting University Staff and Students daily, making sure they are on time and arrive safely;
- Carrying out bus maintenance checks and ensuring that the bus is always kept in a good condition;
- Ensuring the bus is re- fueled at the appropriate times;
- Promptly reporting all accidents and breakdowns; and
- Any other duties as assigned.

### **APPLICATIONS**

To apply, visit **careers** on the Great Zimbabwe University website [www.gzu.ac.zw](http://www.gzu.ac.zw) Applicants **MUST** fill in all the necessary fields on the application platform and **attach the resume and certificates as a combined PDF file.**

**The closing date for receipt of applications is Monday 12 January, 2026. Only shortlisted applicants will be contacted.**